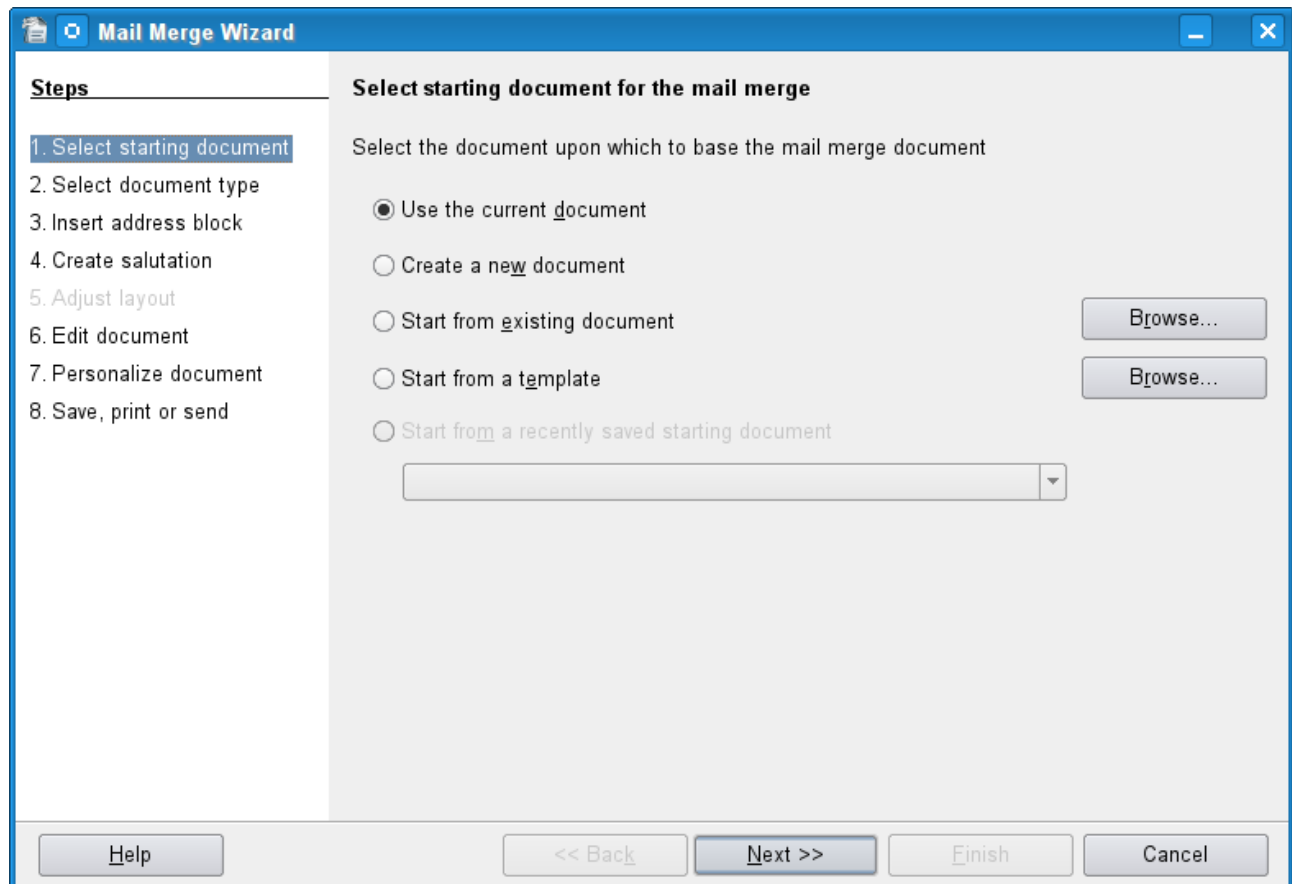


Crash Report (Screenshots are not part of the mailmerge document)

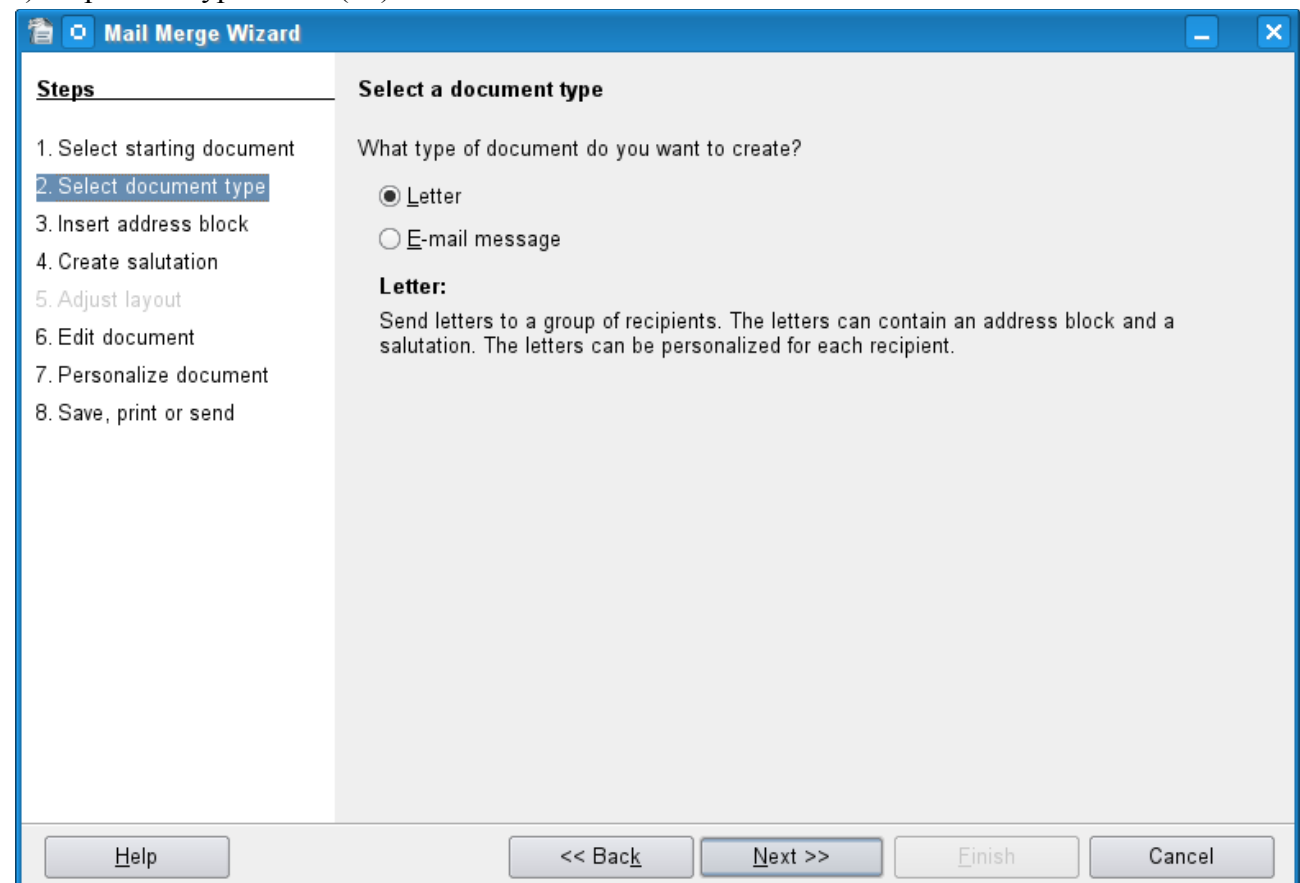
1. Start MailMerge Wizard from Menu

a) Step 1: use current document (ok)



The screenshot shows the 'Mail Merge Wizard' dialog box at Step 1. The title bar reads 'Mail Merge Wizard'. On the left, a 'Steps' list contains eight items: '1. Select starting document' (highlighted), '2. Select document type', '3. Insert address block', '4. Create salutation', '5. Adjust layout', '6. Edit document', '7. Personalize document', and '8. Save, print or send'. The main area is titled 'Select starting document for the mail merge' and contains the instruction 'Select the document upon which to base the mail merge document'. There are five radio button options: 'Use the current document' (selected), 'Create a new document', 'Start from existing document', 'Start from a template', and 'Start from a recently saved starting document' (disabled). To the right of the last three options are 'Browse...' buttons. At the bottom of the main area is a text box with a dropdown arrow. The bottom of the dialog has four buttons: 'Help', '<< Back', 'Next >>', and 'Finish'. The 'Finish' button is disabled.

b) Step 2: file type: letter (ok)



The screenshot shows the 'Mail Merge Wizard' dialog box at Step 2. The title bar reads 'Mail Merge Wizard'. On the left, the 'Steps' list has '2. Select document type' highlighted. The main area is titled 'Select a document type' and contains the question 'What type of document do you want to create?'. There are two radio button options: 'Letter' (selected) and 'E-mail message'. Below these is a section titled 'Letter:' with the text 'Send letters to a group of recipients. The letters can contain an address block and a salutation. The letters can be personalized for each recipient.' The bottom of the dialog has four buttons: 'Help', '<< Back', 'Next >>', and 'Cancel'. The 'Next >>' button is disabled.

c) Step 3.1: select address list (button)

**Mail Merge Wizard**

**Steps**

1. Select starting document
2. Select document type
- 3. Insert address block**
4. Create salutation
5. Adjust layout
6. Edit document
7. Personalize document
8. Save, print or send

**Insert address block**

1. Select the address list containing the address data you want to use. This data is needed to create the address block. Select Different Address List...  
Current address list: addresses
- ☐ This document shall contain an address block
 

<Title>	<Title>
<First Name> <Last Name>	<First Name> <Last Name>
<Address Line 1>	<Address Line 1>
<ZIP> <City>	<ZIP> <City>
	<Country>

More...
- ☒ Suppress lines with just empty fields
3. Match the field name used in the mail merge to the column headers in your data source. Match Fields...
4. Check if the address data matches correctly.
 

< not yet matched >
< not yet matched > < not yet matched >
< not yet matched >
< not yet matched > < not yet matched >

Document: 1

Help << Back Next >> Finish Cancel

d) enter two addresses (Mr. & Ms. Cox),

e) save this table as "addresses.csv" (screenshot 2)

f) Step 4: no salutation

**Mail Merge Wizard**

**Steps**

1. Select starting document
2. Select document type
3. Insert address block
- 4. Create salutation**
5. Adjust layout
6. Edit document
7. Personalize document
8. Save, print or send

**Create a salutation**

☐ This document should contain a salutation

☐ Insert personalized salutation

Female  New...

Male  New...

Address list field indicating a female recipient

Field name

Field value

General salutation

To whom it may concern,

Preview

To whom it may concern,  Match fields...

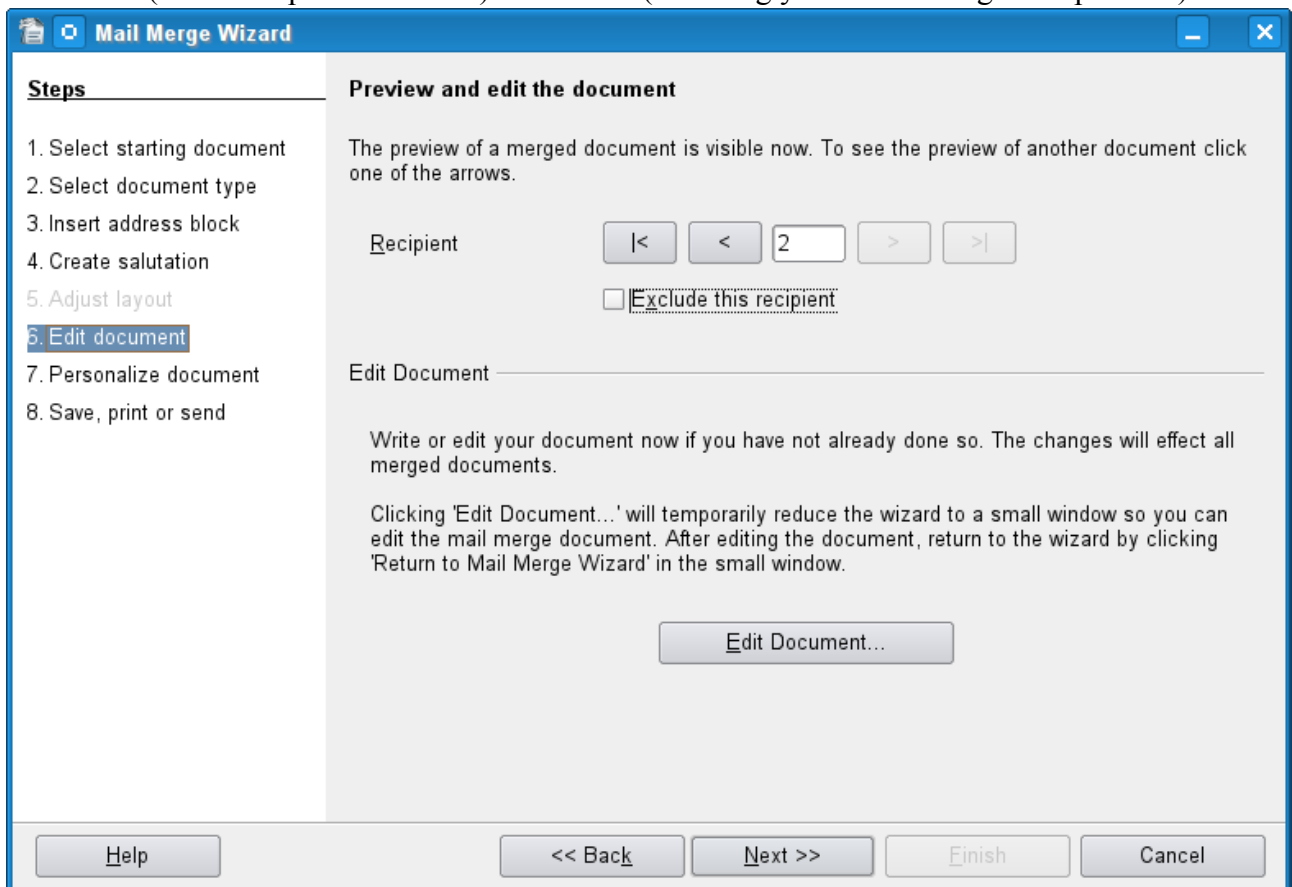
Document: 1

Help << Back Next >> Finish Cancel

g) Step 6: Switch to "Edit document" (Dokument bearbeiten, screenshot 3)

2. Now add formula „-2,5 over sqrt x -42x^5“  $\frac{-2,5}{\sqrt{x}} - 42x^5$ , close button to return to the wizard,

3. Preview (within Step 6 of assistant) works fine (browsing your addresses gives a preview).



4. Step 7 (Next: create individual document) makes Libre Office crash w/o any feedback (all windows are closed when you click on „Next>>“).